



Strengthening Burlington with  
Gifts that Give Forever

# About the Burlington Community Foundation

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The Burlington Community Foundation is a public foundation created by and for the people of Burlington. We help people, corporations and agencies accomplish their charitable goals and address the most pressing community needs.

We currently manage more than \$7.4 million in endowed assets and steward over 65 charitable funds in Burlington and the surrounding area. We have distributed more than \$2.7 million in grants according to the wishes and recommendations of donors.

The Foundation works with individuals to improve the quality of Burlington life and serves as a catalyst for dialogue and action on critical issues.

- We provide a bridge between donors and the charitable needs of the community.
- We advocate giving and encourage generosity.
- We create giving opportunities for donors.
- We invest and manage donations and grant the available earned income.
- We connect donors to vital charitable initiatives in health and social services, arts and culture, education, recreation and the environment.
- We create permanent improvements in our community through the expressed legacies of Burlington's generous donors. We do all this to advance the quality of life in Burlington to be the very best in Canada.

Established in 1999, we are among the over 180 Community Foundations that are part of the Canadian movement for community vitality. Community Foundations help Canadians invest in building strong and resilient places to live, work and play.





# Volunteer Profile Form

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## Contact Information:

Date:	
First Name:	Last Name:
Address:	City:
Postal Code:	Email:
Phone:	Cell:

## Please Specify the Volunteer Position You Are Applying For:

Office Support

Data entry and research

Web Developer/IT Support Volunteer

Masquerade Ball Volunteer

Prospecting

Grants Council

Communication Support

Golf Tournament

Professional Advisors in Philanthropy

I'd like to help, but not sure what is best for me

## Availability

What is your availability for volunteering – days and times?

What period of time are you able to commit to volunteering for?

3 months

6 months

1 year or more





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### **Objectives**

Let us know why you would like to volunteer with the Burlington Community Foundation. What skills would you like to develop through volunteering with us?

### **Special Skills or Qualifications**

Summarize special skills and qualifications you have acquired from employment, education, previous volunteer work or through other activities that you feel would be helpful when volunteering with the Burlington Community Foundation

Please return this form to [lpizzacalla@burlingtonfoundation.org](mailto:lpizzacalla@burlingtonfoundation.org).

### **Contact Information**

Laura Pizzacalla, Coordinator, Volunteer and Community Engagement  
905 639 0744 x 221 or [lpizzacalla@burlingtonfoundation.org](mailto:lpizzacalla@burlingtonfoundation.org)





# Volunteer Confidentiality Agreement

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This confidentiality agreement is made and effective the \_\_\_\_\_ day of \_\_\_\_\_, 2014  
by and between the Burlington Community Foundation and \_\_\_\_\_ (Recipient).

## 1. Confidential Information

The Burlington Community Foundation proposes to disclose certain of its confidential and proprietary information to Recipient. Confidential information shall include all data, material, products, technology, computer programs, specifications, manuals, business plans, software, marketing plans, financial information, and other information disclosed or submitted, orally, in writing, or by any other media to Recipient by owner.

## 2. Recipient's Obligations

Recipient agrees that the Confidential Information is to be considered confidential and proprietary to the Burlington Community Foundation and Recipient shall hold the same in confidence, shall not use the Confidential Information other than for the purposes of its business with the Burlington Community Foundation, and shall disclose it only to its officers, directors, or employees with a specific need to know. Recipient will not disclose, publish or otherwise reveal any of the Confidential Information received from the Burlington Community Foundation to any other party whatsoever except with the specific prior written authorization of the Board of Directors.

Confidential Information furnished in tangible form shall not be duplicated by Recipient except for purposes of this Agreement. Upon the request of the Burlington Community Foundation, Recipient shall return all Confidential Information received in written or tangible form, including copies, or reproductions or other media containing such Confidential Information, within ten (10) days of such request.

## 3. Terms

The obligations of Recipient herein shall be effective from the date the Burlington Community Foundation last discloses any Confidential Information to Recipient pursuant to this Agreement.

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**President and CEO**

**Date**

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**Recipient**

**Date**

